



Degree Bachelor's Master's Doctoral

**Lesson Plan for SSRU Next Blended Learning
College of Hospitality Industry Management
SuanSunandha Rajabhat University
Degree Program- Bachelor Degree
Program– Airline Business
Semester1Academic Year2021**

Lecturer Miss RojanardWoramontri

Course Code IAC3308

Course Title Immigration , Customs and Quarantine

Learning Management System(LMS) Moodle

Link of Personal Website (Moodle)

<http://www.elic.ssrु.ac.th/rojanard.wa/>

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Section 1 General Information

1. Code and Course Title: IAC3308 Immigration, Customs and Quarantine

2. Credits: 3(3-3-6)

3. Curriculum and Course Category :

This course of Bachelor of Arts, International College, SSRU is categorized in *Requirement Course: Cluster in International Teaching Profession* .

4. Lecturer: Miss Rojanard Woramontri

5. Year / Semester

Semester 1/2021

6. Prerequisite Course

None

7. Co-requisite Course :

None

8. Learning Location

Nakhon Pathom Learning Center

9. Last Date for Preparing and Revising this Course:

December 2020

Section 2 Objectives and Purposes

1. Course Objectives

At the end of this course, the student will be able to perform in the following areas of performance:

- (1) Able to understand the duty and responsibility of Immigration, Customs and Quarantine Department.
- (2) Able to understand the three main Government Agent that control inbound and out bound of passenger and goods at international Airport
- (3) Able to understand the law and regulations of Immigration, Customs and Quarantine and Thai Consular Department for passengers.
- (4) Able to understand the formalities of Immigration, Customs and Quarantine Department for travels who arrive or depart from Thailand
- (5) Able to correct practice as the regulations that provided by Customs and Quarantine Department for passenger. Finally, the student can make e-commerce for international trade and make import and export entries.

2. Purposes for Developing / Revising Course (content / learning process / assessment / etc.)

According to TQF (Thailand Quality Framework: HEEd.) and the Teachers' Council of Thailand with the standards of professional knowledge and experience for requirement courses, graduate students program in Airlines Business should have essence of knowledge in learning management, classroom management, and educational quality assurance as follows:

2.1 Learning management consisting of:

- 1) Learning and teaching theories;
- 2) Learning models and instructional model development;
- 3) Design and management of learning experiences;
- 4) Integration of contents for learning groups;
- 5) Integration for group learning;
- 6) Techniques and know-how in learning management;
- 7) Media implementation and production and innovative development for learning;
- 8) Learner-oriented learning management;
- 9) Learning evaluation.

2.2 Classroom management consisting of:

- 1) Management theory and principles;
- 2) Educational leadership and teamwork;
- 3) Systematic thinking;
- 4) Learning of organizational culture;
- 5) Organizational human relations and communication;
- 6) Preparation and development academic programs and
- 7) activities for educational institution and communities ;
- 8) Information system for management.

2.3 Educational Quality Assurance consisting of:

- 1) Principles and procedures for educational quality assurance;
- 2) Elements of educational quality assurance;
- 3) Educational standards;
- 4) Internal and external assurance;
- 5) Roles of administrators on the educational assurance.

Section 3 Course Structure

1. Course Outline

The course focuses on introduction to the departure formality, arrival formality, e-passport, types of passports, immigration bureau, security features, Schengen visa, visa on arrival, types of visa, visa exception, apply visa, automatic gate system, the customs department, tax refund, allowance, unaccompanied baggage, and plant and animal quarantine.

2. Time Length per Semester (Lecture – hours / Practice – hours/ Self Study – hours)

Lecture	Practice/ Field Work/Internship	Self Study	Remedial Class
30 hours	30 hours	75 hours	Upon request

3. Time Length per Week for Individual Academic Consulting and Guidance

3 hour / week

Section 4 Developing Student's Learning Outcomes

Learning Standards/Outcomes	Learning Activities	Learning Assessment
<p>1. Ethics and Morals</p> <p>Understand and practice the discipline of peoples who work in airline business and their culture. (Punctuality, cooperation, respect others, responsiveness, grooming)</p>	<p>1. Lecture with case study</p> <p>2. Self-study</p> <p>Work in group to discuss about Immigration Customs and Quarantine, classroom management, and educational quality assurance; and their impact on teachers' skills and attitudes.</p>	<p>1. Attendance (90% of student on time attending class and on time hand in report)</p> <p>2. Airline uniform and SSRUIC uniform standard</p> <p>3. Group discussion Report</p>
<p>2. Knowledge</p> <p>(1) The law, regulations, and procedure of the Immigration Customs and Quarantine</p> <p>(2) Understand the forecasting and trend causal methods, time-series or trend analysis methods, and judgment methods that concern with international trade</p> <p>(3) Understand the formality</p>	<p>1. Student knows and understands the law, regulations, and procedure of the Immigration Customs and Quarantine</p> <p>2. Forecasting and trend causal methods, time-series or trend analysis methods, and judgment methods that concern with international</p>	<p>1. Term papers</p> <p>2. Group report presentation</p>

Learning Standards/Outcomes	Learning Activities	Learning Assessment
<p>ofImmigration, Customs, Quarantine and Consular.</p> <p>(4) Understand the theories of international trade, e-commerce, law ofImmigration, Customs, Quarantine and consular, SWOT analysis, e-passport, visa on arrival, visa, automatics gate system, incoterm,Customs procedure for travelers, plant and animal quarantine</p> <p>(5)Learn both independently and cooperatively</p>	<p>trade</p> <p>3. Have the studentsPractice Understand the formality of Immigration Customs, Quarantine and Consular.</p> <p>4. Lecture with case study</p> <p>5. Presentation and assignment</p>	
<p>3. Cognitive Skills</p> <p>(1) Students will be able to communicate effectively across a range of context. Demonstrate oral, written, communication;</p> <p>(2)Present and summarize their ideas in written and oral;</p> <p>(3) Access, present info through assignment.</p>	<p>1. Analyze the case study</p> <p>2. Group discussion</p> <p>3. Practice</p>	<p>1. Term papers</p> <p>2. Group report presentation</p>
<p>4. Interpersonal Skills and Responsibilities</p> <p>(1) Have responsibility for assignment :</p> <p>(2) Can adjust to work in team both as leader or follower.</p> <p>(3) Social skills: helping, trust building, conflict management, decision-making, leadership, learn to respect others people’s opinion.</p>	<p>1. Use research-based learning and internet-based learning for Immigration, Customs, Quarantine management,</p> <p>2. Students work in group of five. They plan to use Cooperative learning and planning for operation at international airport.</p>	<p>1. Term papers</p> <p>2. Group report presentation</p>

Learning Standards/Outcomes	Learning Activities	Learning Assessment
<p>5. Numerical Analysis, Communication and Information Technology Skills</p> <p>(1) The students have developed competencies in numeracy and information literacy.</p> <p>(2) Can use correct language in oral and written presentations.</p> <p>(3) Can use computer and IT to follow the progress management in learning and classroom, and educational assurance.</p>	<p>1. Students Self-study and E-learning about Immigration Customs, Quarantine and Consular Management.</p> <p>2. Students work in group of five. They design and develop learning activities and present their report both in oral and written.</p>	<p>1. Individual portfolio</p> <p>2. Term papers</p> <p>3. Learning activities</p> <p>4. Group report presentation</p>
<p>6. Learning Management Skills</p> <p>(1) Understand the Immigration Customs, Quarantine and consular procedure within the context of passengers who arrive and depart from Thailand at international airport</p> <p>(2) Be able to develop the learners with essential opportunities to enhance learning concepts and process for Immigration Customs, Quarantine and Consular.</p>	<p>1. Integration for group learning, and learner-oriented learning management.</p> <p>2. Discussion and presentation</p>	<p>1. Individual portfolio</p> <p>2. Term papers</p> <p>3. Group report presentation</p>

Section 5 Lesson Plan and Assessment

1. Lesson Plan

Week	Topic/Outline	Hours	Learning Activities and Medias
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1	Immigration, Customs, Quarantine Overview The duty and responsibility of Immigration, Customs, Quarantine department	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Constructivist approaches and Cooperative learning • Shared learning dialogue
2	Electronic passport	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Cooperative learning approaches • Hands on activities • Shared learning dialogue • Individual assignment “ CIQ knowledge” 3 persons
3	Type of passport	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Cooperative learning approaches • Hands on activities • Shared learning dialogue • Individual assignment “ CIQ knowledge” 3 persons
4	Type of visa - Schengen visa - Visa on arrival - Visa exemption	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Cooperative learning approaches • Hands on activities • Shared learning dialogue • Individual assignment “ CIQ knowledge” 3 persons
5	Immigration Law -Applying for a resident's visa in Thailand -Procedure for residence of foreign nationals within 24 hours. -Procedure for passenger staying in the Kingdom over 90 days	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Cooperative learning approaches • Hands on activities • Shared learning dialogue • Individual assignment “ CIQ knowledge” 3 persons
6	Departure and arrival formality -Automated gate machine	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Cooperative learning approaches • Hands on activities

	-Passenger Examination Processing		<ul style="list-style-type: none"> • Shared learning dialogue • Individual assignment “ CIQ knowledge” 3 persons
7	Group presentation	3	<ul style="list-style-type: none"> • Case study analysis • Social skill and team work Presentation and Public Speaking Skill
8	Midterm Test	3	Paper Test
9	Quarantine rule and regulation -Plant Quarantine	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Cooperative learning approaches • Hands on activities • Shared learning dialogue • Individual assignment “ CIQ knowledge” 3 persons
10	Animal Quarantine	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Fill out the form study • Self-study and E-learning • Individual assignment “ CIQ knowledge” 3 persons
11	- Customs Procedures for Traveler at International Air port. -First port of Arrival and First port of Departure	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student know and understand about Customs Law and Customs Tariffs Law • Self-study and E-learning
12	-VAT - Tax refund	3	<ul style="list-style-type: none"> • Lecture and group discussion • Hands on activities • Shared learning dialogue
13	-Unaccompanied Baggage	3	<ul style="list-style-type: none"> • Lecture and group discussion • Student-centered: Constructivist approaches and Cooperative learning • Hands on activities
14	Group presentation	3	<ul style="list-style-type: none"> • Assignment “ crew/pax duty free allowance and dangerous

			goods ”
15	Review	3	<ul style="list-style-type: none"> • Lecture and group discussion • Self-study and E-learning
16	Final Examination		<ul style="list-style-type: none"> • Paper and pencil Test • Create the answers to questions in the Final Examination.

2. Learning Assessment Plan

Learning Outcomes	Assessment Activities	Time Schedule (Week)	Proportion for Assessment (%)
1. Ethics and Morals To have ethic behavior (personal responsibility , corporate responsibility) and moral reasoning.	1. Individual portfolio 2. Group discussion 3. Attendance	Through out semester	10 %
2. Knowledge	1. Project work and Term papers 3. Group report presentation	Through out semester	50 %
3. Cognitive Skills	1. Project work and Term papers 2. Group report presentation	Through out semester	15 %

<p>4. Interpersonal Skills and Responsibilities</p> <p>(1) Have responsibility for assignment</p> <p>(2) Positive interdependence, accountability and possess social skills</p>	<p>1. Checklists</p> <p>2. Observation</p> <p>3. Interviews</p>	<p>Through out semester</p>	<p>10 %</p>
<p>5. Numerical Analysis, Communication and Information Technology Skills</p>	<p>1. Group report presentation</p> <p>2. Individual portfolio</p>	<p>Through out semester</p>	<p>15%</p>

Section 6 Learning and Teaching Resources

1. Textbook and Main Documents

LimpongpanSathit (2005), *Customs Reforms and Modernization: strategy and Experience of Thai Customs*, Manila: Asian Development Bank Press.

ManitWidhayatem (2002), *Law for Customs Procedure*, Public Relation Sub-Division; the Thai Customs Department Press.

TeingtrongpinyoNitaya (2002), *The Thai Customs Department: Role and Responsibilities*, Public Relation Sub-Division; The Thai Customs Department Press.

TreruttanasetPongsapak (2010), *Customs Procedure for Travelers*, Suvarnabhumi Airport Passengers Processing Customs Bureau; The Thai Customs Department Press.

2. Important Documents for Extra Study

3. Suggestion Information (Printing Materials/Website/CD/Others)

Website <http://www.Customs.go.th>, <http://www.Immigration.go.th>, <http://www.doa.go.th/>, <http://www.aqi.dld.go.th>.

Section 7 Course Evaluation and Revising

1. Strategies for Course Evaluation by Students

Using survey questions to collect information from the students' opinions to improve the course and enhance the curriculum. Examples of questions:

- (1) Content objectives were made clear to the students.
- (2) The content was organized around the objectives.
- (3) Content was sufficiently integrated.
- (4) Content was sufficiently integrated with the rest of the first year curriculum.
- (5) The instructional materials used were effectively.
- (6) The learning methods appropriate assessed the students' understanding of the content.
- (7) Overall, Students are satisfied with the quality of this course.

2. Strategies for Course Evaluation by Lecturer

2.1 Lecturers team observe the class and discuss the results as follow:

- (1) The lecturer is well prepared for class sessions.
- (2) The lecturer answers questions carefully and completely.
- (3) The lecturer uses examples to make the materials easy to understand.
- (4) The lecturer stimulated interest in the course.
- (5) The lecturer made the course material interesting.
- (6) The lecturer is knowledgeable about the topics presented in this course.
- (7) The lecturer treats students respectfully.
- (8) The lecturer is fair in dealing with students.
- (9) The lecturer makes students feel comfortable about asking question.
- (10) Course assignment are interesting and stimulating.
- (11) The lecturer's use of technology enhanced learning in the classroom.

2.2 The Director /Head of program construct assessment items to evaluate four dimensions of lecturer's competencies : teaching skills, organization and presentation of materials, management of the learning environment, and teaching attitudes.

3. Teaching Revision

Lecturer revises teaching/learning process based on the results from the students' survey questions , the lecturer team's observation, and classroom research.

4. Feedback for Achievement Standards

International College Administrator Committee monitor to assessment process and Grading.

5. Methodology and Planning for Course Review and Improvement

- (1) Revise and develop course structure and process every two years.
- (2) Assign different lecturers teach this course to enhance students' performance.
- (3) Encourage the students to do essential and external reading and submit paper and presentation on time. Find further study and information related to this course in library as well as internet.
